

Countrywood Highlands Neighborhood Association (CHNA)

Social Event Guidelines for Adult Social Events (Ed 1/21)

CHNA has no requirements for adult social events conducted in Countrywood Highlands (CH) that are hosted and funded entirely by residents of CH. Those events must comply with the city of Vestavia noise, parking and other ordinances relevant to such events.

For adult social events conducted in CH for which request is made for CHNA funds, the following rules apply:

- 1) The adult social event must be open to all adult residents of CH.
- 2) The adult social event must be communicated to all CH residents over CHNA group email with the relevant date, time, location, cost and other relevant information.
- 3) All CH residents residing on the CH street location of the planned adult event must be given (by email or regular mail) 21 days advance notice of the date, time and location of the social event with the name, email address and phone number of the adult event host who may be contacted by any CH residents with questions or objections to such adult social event.
- 4) Any provision of CHNA funds for any such event will be made only upon presentation of "paid in full" receipts that represent expenditures permitted under these guidelines.
- 5) CHNA funds are not available for alcohol or any controlled or restricted substance not legally available to residents 12 years and older.
- 6) The adult event host must obtain at least 3 additional adult residents of CH who agree in writing to co host (see signup/ sign in sheet) and assist with the adult social event.
- 7) The adult event host and cohosts must agree to prevent any parking during the adult social event that will block any CH resident driveways or mailboxes.
- 8) The adult event host and cohosts must agree to obtain a sign in sheet of all CH attendees to the event for CHNA reimbursement purposes.
- 9) For permitted expenditures (e.g. food, food truck minimums, band fees, etc.), CHNA will reimburse the host of the CH adult social event a maximum of \$10/ signed in CH adult attendee up to a maximum of \$750.00.
- 10) CHNA will reimburse for the permitted expenses of a CH adult social event for a maximum of 2 such CH adult social events per calendar year.
- 11) CHNA recommends that all CH adult social events follow all federal and local laws and guidelines for preventing communicable health risks.
- 12) CHNA does not accept any financial liability for any property damage or bodily injury related to any CHNA adult social event.

Countrywood Highlands Adult Social Event Attendee SignUp/Sign In Sheet

Adult Host Name/Phone: _____

Adult CoHost Name/Phone: _____

Adult CoHostName/Phone: _____

Adult CoHost Name/Phone: _____

Date: _____ **Time:** _____ **Location:** _____

CH Attendees:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____ -
- 7) _____
- 8) _____
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