

Countrywood Highlands Neighborhood Association (CHNA)

Social Event Guidelines for Children's Social Events (Ed 1/21)

CHNA has no requirements for children's social events conducted in Countrywood Highlands (CH) that are hosted and funded entirely by residents of CH. Those events must comply with the city of Vestavia noise, parking and other ordinances relevant to such events.

For purposes of these CH Children's Social Events Guidelines (Children's Social Event Guidelines), children are defined to be residents of CH who are in K-5-K12.

For children's social events conducted in CH for which request is made for CHNA funds, the following rules apply:

- 1) The children's social event must be open to all children residents of CH.
- 2) The children's social event must be communicated to all CH residents over CHNA group email with the relevant date, time, location, cost and other relevant information.
- 3) All proposed CH children's social events must be presented in writing to the CHNA officers for approval at least 2 weeks prior to the proposed CH children's social event date.
- 4) All CH residents residing on the CH street location of the planned children's social event must be given (by email or regular mail) 21 days advance notice of the date, time and location of the social event with the name, email address and phone number of the children's event host who may be contacted by any CH residents with questions or objections to such children's social event.
- 5) Any provision of CHNA funds for any such event will be made only upon presentation of "paid in full" receipts that represent expenditures permitted under these guidelines.
- 6) CHNA funds are not available for alcohol or any controlled or restricted substance not legally available to residents 12 years and older.
- 7) For children's social events that are conducted for Highlands' children only, the children's social event host must obtain at least 3 additional adult residents of CH who agree in writing to co host (see signup/ sign in sheet attached) and assist with the children's social event.
- 8) For children's social events that are conducted jointly for Countrywood and Countrywood Highlands children, the CH children's social event host must obtain at least one additional adult resident of CH who agrees in writing to co host (see signup/sign in sheet attached) and assist with the joint Countrywood and Countrywood Highlands' children's social event.
- 9) The children's event host and cohost(s) must agree to prevent any parking during the children's social event that will block any CH resident driveways or mailboxes.

10) For permitted expenditures (e.g. child appropriate food and drinks, decorations, rental of appropriate security guards and street crossing guards, child appropriate prizes, etc.), CHNA will reimburse the host of the CH children’s social event in an amount necessary and appropriate for the particular children’s social event (eg security guards, street crossing guards or not) which will be determined in advance of the CH children’s social event upon the advance application to CHNA officers for approval of such CH children’s social event.

CHNA will reimburse for the permitted expenses of all CH children’s social events for a maximum of \$1,500. per calendar year.

11) CHNA recommends that all CH children’s social events follow all federal and local laws and guidelines for preventing communicable health risks.

12) CHNA does not accept any financial liability for any property damage or bodily injury related to any CHNA children’s social event.

Countrywood Highlands Children’s Social Event Host and Co-Host SignUp Sheet

Adult Host Name/Phone/Email: _____

Adult CoHost Name/Phone/Email: _____

Adult CoHostName/Phone/Email: _____

Adult CoHost Name/Phone/Email: _____
